**Graduate Faculty Council Minutes**

**Date and Time: 3-21-2016, 3:30 to 4:30 pm.**

**Members absent:** Rebeca Chan**,** Taylor Rhodes, and Jody Sundt, Shannon Bischoff.

**Archive: http://www.indiana.edu/~video/stream/launchflash.html?folder=video&filename=GFC\_Committee\_20160321.mp4**

|  |  |  |
| --- | --- | --- |
| **TOPIC** | **ITEMS/DISCUSSION** | OUTCOMES/DECISIONS |
| 1. **Approval of minutes from Graduate Faculty Council meeting on 2-15-2016.** | Quorum established. | MOTION: To accept the minutes.  VOTE: Unanimous vote. |
| 1. **Announcements** | 1. Internal elections will be held at our next meeting (April 18, 2016) | Information only.  Elect chairs for each committee for next year at the April 18th 2016 meeting.  Elect officers (Chair, Vice-Chair, Secretary) for next year at the April 18th 2016 meeting.  Reminder: Council members who cannot serve next semester should be seeking eligible replacements within the units they represent.  No update from Dean Wimbush |
| 1. **Reports/Updates from Committees** | * 1. Awards Committee   2. Graduate Initiatives Committee   3. Diversity Issues Committee   4. Academic Policy Committee—\*action items to be voted on\* | **Information only.**  The Awards Committee selected Brett Jefferson to receive this year’s Wells Fellowship. The committee is working on one more award this Spring.  Graduates initiatives committee approved the proposed changes to the bylaws that were discussed at the January 25th meeting. Will vote and discuss at the April 18th meeting. Appointment of temporary, alternative, and permanent replacements needs to be decided and submitted to the committee.  Diversity committee no report for this meeting.  **APC Committee Recommendations:**  Delete parts of the bylaw description of APC that deal with "unresolved curricular remonstrances" and "graduate program review." APC suggests that they be stricken from bylaws.  **APC recommends** that we add deans / associate deans for graduate schools as ex officio members of APC so they can sit in on meetings and provide quick feedback.  **Discussion:** Already in bylaws. Committee recommends to add the following: “and the University Graduate School dean from IUPUI as ex officio members of APC.”  **Voted on changes as discussed above.**  Amend bylaws as suggested: Unanimous vote, motion passed.  **Bulletin revisions:** Discussion to be voted on at the April meeting.  ***Issues discussed:***  Can dissertations include published materials (e.g. articles)?  APC: *Keep language as-is. It encompasses practices currently in use.* (See B. below).  B. Bulletin page 12.  Dissertation  The culmination of the Ph.D. program is the writing of the dissertation, which is required of all doctoral students. The dissertation must be an original contribution to knowledge and of high scholarly merit. The candidate’s research must reveal critical ability and powers of imagination and synthesis. The dissertation is written under the supervision of a research director and a research committee, as described below. Although work published by the student may be incorporated into the dissertation, a collection of unrelated published papers, alone, is not acceptable. There must be a logical connection between all components of the dissertation, and these must be integrated in a rational and coherent fashion. It is the responsibility of the student’s research committee to determine the kind and amount of published materials which may be included in a dissertation.  Can people who are not endorsed graduate faculty teach graduate courses?  APC: *No language exists. Keep as-is. Adjuncts, e.g., are not endorsed but will be qualified, according to Higher Learning Commission standards.*  Should the requirement for a minor be removed as a Ph.D. requirement?  (Request by some departments, on the theory that their majors are already interdisciplinary).  APC: *Do not remove requirement. Present language allows for individualized minors.*  *Noted that some departments at BL require only 6 credits for a minor (or 9); at IUPUI the consistent standard is* Could Gather information and input from different units so they can be compiled distributed  Participation in Commencement: need opinions.  **Discussion:** Committee will gather more information for the GFC committee. Suspend committee work for online presentation. |
| 1. Discussion items/New Business | IU Online-discussion with Drs. Chris Foley, Asst. Vice Pres. and Director of Online Education, and Michael Rushton, Assoc. Vice Pres. of Online Education. | Information only:  Michael Rushton: IU Online is about creating fully online degrees and/or new degrees.  There are a number of formalities for new program approval that need to be considered.  The decision has been made that fully online degrees will be collaborative degrees among all campuses.  Campuses can participate or decline based on resources such as faculty and student services.  An Offer is made to to all campuses for a new program to see if we can create these collaborative degrees.  Faculty owns the curriculum and therefore all campuses that participate in the online degree must have faculty collaborate to develop curriculum.  Drs. Chris Foley: Definitions related to online programs is articulated as follows:  An Online program will be described as 80% of course work can be completed online.  Academic programs can turn into an online program accidently if their course work comes close to 80%. We need to monitor for this. Below 80% is either hybrid or Face to Face.  Eighty percent or above triggers the online program criteria thus collaborative requirement.  Once online program development has been initiated a MOA agreement is developed for all campuses. Next, a second MOA is brought back to the campus faculty to see if they have the resources such as qualified faculty to participate. If yes, then curriculum is created by all faculty.  Once MOA 2 is completed, then participating campuses enter into MOA 3. At this point campus administration steps in and agrees to administer the program and that everyone is on board.  Sharon Calhoon and Michael Rushton have done a great job with streamlining this process. Campuses are less worried about losing opportunity and more realistic about what they can bring to the table. Asking to create curriculum across campuses is important.  Two key points, no duplication without distinction. If we are going to have two degrees they cannot be in the same space to compete with each other.  Compliance piece. State authorization agencies, federal, and state guidelines must be in compliance. Also international compliance. IU pays all fees.  Marketing and improvement. Mostly digital. IU will work with graduate programs to help with marketing and recruitment. Some will be sophisticated but not expensive.  Final area, campuses that participate must deliver 24/7 student services and support for the 21st century. Our online experience is being compared to user friendly apps such as iTunes, do my taxes etc. Make sure the student’s experience is as easy and streamlined as other technology.  IU has 104 online programs. Mostly business and health related programs. IU is working on adding arts and humanities programs. Need more masters and other degrees. IU is certificate heavy in their offerings. Professional Doctorate degrees are more conducive to online collaborative degrees.  Student’s participation: We have one population of Students who want to go to campus and participate in a scholarly society. Second group wants online to pursue an education but needs online access. Caution not to cannibalize current programs for online programs.  Compliance: Does it meet definitions of online. Must be able to support students, quality content, and control. From a regulatory and state point of view we have to pay the state to be licensed. IU joined SARAH which authorized us to teach in most states.  IU online connect is designed for students to be able to take courses across campus without transfer. Campuses are offering more online courses thus keeping their own students. Discussion on transfer issues. Online degrees do not have a residency requirement.  Currently 2600 students are enrolled in at least one online course. 7400 students are enrolled in online courses per their schedule. 4500 students are taking fully online programs. |
| **Adjourn** | 5:30 pm. |  |

Appendix A

Report to GFC from APC.

See: Minutes from 2-28 and 3-13-2016

Note: Issues on this list come from two sources:

* Notes from 2011-2012 (review complete)
* Current review of Graduate Bulletin by Janice Blum (IUPUI) (review almost complete)

APC will review other issues as they come up.

Priority: things that need changing / reviewing for the next Bulletin.

**Action for GFC:**

Bylaws revisions:

--Delete the parts of the bylaw description of APC that deal with "unresolved curricular remonstrances" and "graduate program review."

--Suggest the academic initiatives subcommittee take up (f they development of new grad program initiatives. (Remonstrance is mainly a negative process).

--Add deans / associate deans for graduate school as ex officio members (See A. below)

Bulletin revisions:

*No changes recommended at this point.*

--Can dissertations include published materials (e.g. articles)?

APC: *Keep language as-is. It encompasses practices currently in use.* (See B. below).

--Can people who are not endorsed graduate faculty teach graduate courses?

APC: *No language exists. Keep as-is. Adjuncts, e.g., are not endorsed but will be qualified, according to Higher Learning Commission standards.*

--Should the requirement for a minor be removed as a Ph.D. requirement?

(request by some departments, on the theory that their majors are already interdisciplinary).

APC: *Do not remove requirement. Present language allows for individualized minors.*

*Noted that some departments at BL require only 6 credits for a minor (or 9); at IUPUI the consistent standard is 12.* (See C. below).

Previous issues, APC discussed but decided no action needed at this point:

* Joint degrees with foreign institutions? (not ‘dual’ degrees, but joint, one diploma conferred by both institutions).
* Limit online-only Ph.D. programs. 2 currently already exist: Nursing and Public Health.

—Commencement ceremony participation: can someone ‘walk’ if *all* of their requirements are not completed by the date of the ceremony?

**Need further discussion. Division of opinions. Need input from GFC.**

A.1. Bylaws revision (~~deletion~~ and addition):

It shall be the responsibility of this committee to make recommendations to the Council regarding development and review of academic policies of the University Graduate School, ~~unresolved curricular remonstrances, and graduate program review~~.

Membership: 5 elected members of the Graduate Faculty Council; ex officio: representative from the Dean of the Graduate School and/or Registrar’s Office.

A.2. Charge revision.

Current Charge:  The Academic Policy committee will review the ‘front material’ in the Graduate Bulletin and recommend changes in order to clarify policies, procedures, etc., therein and to update any information that may no longer reflect current best practices in graduate education.  The committee will consult with Deans Daleke and Blum, who have begun reviewing the bulletin material.  ~~The committee will also develop a plan for graduate program review.~~

B. Bulletin page 12.

Dissertation

The culmination of the Ph.D. program is the writing of the dissertation, which is required of all doctoral students. The dissertation must be an original contribution to knowledge and of high scholarly merit. The candidate’s research must reveal critical ability and powers of imagination and synthesis. The dissertation is written under the supervision of a research director and a research committee, as described below. Although work published by the student may be incorporated into the dissertation, a collection of unrelated published papers, alone, is not acceptable. There must be a logical connection between all components of the dissertation, and these must be integrated in a rational and coherent fashion. It is the responsibility of the student’s research committee to determine the kind and amount of published materials which may be included in a dissertation.

C. Bulletin page 10.

Minor Subjects

The student will select at least one minor subject. A minor provides additional breadth and depth to the individual’s program. It must be taken outside the major department from among those minors offered listed in this bulletin or in a specifically approved inter- or intradepartmental area—see departmental entries. (As an exception to this rule, Indiana University doctoral students may take a minor in a Purdue University graduate degree program at Indiana University-Purdue University Indianapolis [IUPUI].) Courses counted toward a minor cannot also be counted toward the major. The determination of the minimum requirements and examination procedure (if any) for the minor is entirely at the discretion of the minor department or program.

Individualized Minor.

In certain cases, special individualized minors (12 or more credit hours of work in two or more programs) or minors not specifically listed in this bulletin may be approved by the dean upon recommendation of the student’s advisory committee, provided such approval is requested prior to pursuit of any of the proposed courses of study. Examination procedures (if any) or other requirements (for example, stipulation of the minimum grades acceptable) should also be specified in the proposal to the dean.